

**Holton Public Schools Board of Education**  
**June 14, 2021 – 7:00 PM**  
**District Services Building**  
**Minutes**

- I. Call to Order @ 7:00 by Board President Amy Brookhouse
  1. Pledge of Allegiance
- II. Roll Call – All present
  - \* Amendment –  
  
Add under VII Discussion Items:
    11. Varsity Softball Overnight Trip  
Add under IX Action Items:
    12. Approve the Proposal for an Overnight Trip for the Varsity Softball team to compete for a State Title in Lansing June 18, 2021 through June 19, 2021.
      - i. Motion by: Ranae Erickson
      - ii. Supported by: Brian Byrnes
      - iii. Questions or discussion:
      - iv. Vote: 6-0
- III. Approval of Agenda
  1. Motion by: Jack Vanderboegh
  2. Supported by: Jayson Robins
  3. Vote: 6-0
- IV. Special Presentations / Superintendent Reports
  1. 2020-2021 Budget Amendment Presentation – Jenny Mutchler
  2. Reconfirmation of COVID-19 Extended Learning Plan
- V. Welcome and Public Comments
  1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your

remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.

VI. Consent Agenda Items (recommended to and supported by the Superintendent)

1. Approval of the May 24, 2021 Regular Meeting Minutes.
2. Approve the MHSAA Membership Resolution for the year August 1, 2021 through July 31, 2022 as presented on May 24, 2021.
  - i. Motion by: Ranae Erickson
  - ii. Supported by: Jayson Robins
  - iii. Questions or discussion:
  - iv. Vote: 6-0

VII. Discussion Items:

1. Set date for Holton Board of Education Organizational Meeting
2. Hiring Elementary Teacher
3. Hiring Varsity Girls Basketball Coach
4. Hiring Supplemental Licensed Mental Health Support
5. AD/Family Engagement Position
6. Board Vacancy
7. Special Education Parent Advisory Committee Representative
8. Bond Update/Kitchen Update
9. NEOLA Renewal
10. Neola Policy Updates– Second Reading
  - Nondiscrimination / Anti-Harassment Policies Update
    - 1422 – Nondiscrimination and Equal Employment Opportunity
    - 1623 – Section 504/ADA Prohibition Against Disability Discrimination in Employment
    - 1662 – Anti-Harassment
    - 2260 – Nondiscrimination and Access to Equal Educational Opportunity
    - 3122 – Nondiscrimination and Equal Employment Opportunity
    - 3123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment
    - 3362 – Anti-Harassment
    - 4122 – Nondiscrimination and Equal Employment Opportunity
    - 4123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment
    - 4362 – Anti-Harassment
    - 5517 – Anti-Harassment

Volume 35, Number 2

2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability

5341 – Emergency Medical Authorization

5342 – Do Not Resuscitate Orders (DNR) for Minor Students

5343 – Physician Order for Scope of Treatment (Post)

7440.01 – Video Surveillance and Electronic Monitoring

8321 – Criminal Justice Information Security (Non-Criminal Justice Agency)

8330 – Student Records

8400 – School Safety Information

8500 – Food Services

8510 – Wellness

Edgar Revisions

7450 – Property Inventory

7455 – Accounting System for Capital Assets

11. \*Varsity Softball Overnight Trip

VIII. Supervisor Reports – None

IX. Action Items: (recommended to and supported by the Superintendent)

1. Approve the Reconfirmation to COVID-19 Extended Learning Plan as Presented.

- i. Motion by: Beth Barnard
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 6-0

2. Approve the recommendation to hire Lynette McCumber as an Elementary Teacher for the 2021 – 2022 School Year pending the results of her background check.

- i. Motion by: Ranae Erickson
- ii. Supported by: Jayson Robins
- iii. Questions or discussion:
- iv. Vote: 6-0

3. Approve the recommendation to hire Robert Jordan as the Varsity Girls Basketball Coach for the 2021-2022 Varsity Girls Basketball Season.
  - i. Motion by: Brian Byrnes
  - ii. Supported by: Jack Vanderboegh
  - iii. Questions or discussion:
  - iv. Vote: 6-0
  
4. Approve the recommendation to hire Alicia Hooker, Mandy Naugle and Holly Wolfe as a Part Time 31n Supplemental Mental Health Support clinician.
  - i. Motion by: Ranae Erickson
  - ii. Supported by: Jack Vanderboegh
  - iii. Questions or discussion:
  - iv. Vote: 6-0
  
5. Approve the amended contract and placement for Jared Hudson as the Athletic Director and Family Engagement Specialist.
  - i. Motion by: Beth Barnard
  - ii. Supported by: Brian Byrnes
  - iii. Questions or discussion:
  - iv. Vote: 6-0
  
6. Approve to appoint John Crowell to the vacated Holton Board of Education trustee seat, effective immediately, for the remaining term concluding December 31, 2024.
  - i. Motion by: Jack Vanderboegh
  - ii. Supported by: Beth Barnard
  - iii. Questions or discussion:
  - iv. Roll Call Vote: 1 - 5

Jack Vanderboegh – No  
Beth Barnard – Yes  
Ranae Erickson – No  
Amy Brookhouse – No  
Brian Byrnes – No  
Jayson Robins – No

7. Approve to appoint Amber Cartwright to the vacated Holton Board of Education trustee seat, effective immediately, for the remaining term concluding December 31, 2024.

- i. Motion by: Brian Byrnes
- ii. Supported by: Beth Barnard
- iii. Questions or discussion:
- iv. Roll Call Vote: 5 - 1

Jack Vanderboegh – Yes  
Beth Barnard – No  
Ranae Erickson – Yes  
Amy Brookhouse – Yes  
Brian Byrnes – Yes  
Jayson Robins – Yes

8. Approve to appoint Sarah Hippler to the vacated Holton Board of Education trustee seat, effective immediately, for the remaining term concluding December 31, 2024.

- i. Motion by: Brian Byrnes
- ii. Supported by: Jack Vanderboegh
- iii. Questions or discussion:
- iv. Roll Call Vote: 0 - 6

Jack Vanderboegh – No  
Beth Barnard – No  
Ranae Erickson – No  
Amy Brookhouse – No  
Brian Byrnes – No  
Jayson Robins - No

9. Approve Dana Burkett as the Holton Public Schools Special Education Parent Advisory Committee Representative with the Muskegon Area Intermediate School District from July 2021 through June 2022.

i. Motion by: Ranae Erickson

ii. Supported by: Beth Barnard

iii. Questions or discussion:

iv. Vote: 6 - 0

10. Approve the Second Reading of NEOLA Policy Update – to include the revisions to the following policies as presented on May 24, 2021:

Nondiscrimination / Anti-Harassment Policies Update

1422 – Nondiscrimination and Equal Employment Opportunity

1623 – Section 504/ADA Prohibition Against Disability Discrimination in Employment

1662 – Anti-Harassment

2260 – Nondiscrimination and Access to Equal Educational Opportunity

3122 – Nondiscrimination and Equal Employment Opportunity

3123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment

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4122 – Nondiscrimination and Equal Employment Opportunity

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8321 – Criminal Justice Information Security (Non-Criminal Justice Agency)

8330 – Student Records

8400 – School Safety Information

8500 – Food Services

8510 – Wellness

Edgar Revisions

7450 – Property Inventory  
7455 – Accounting System for Capital Assets

- i. Motion by: Brian Byrnes
- ii. Supported by: Jayson Robins
- iii. Questions or discussion:
- iv. Vote: 6 - 0

11. Approve the Student Insurance Contract with First Agency in the amount of \$8,800.00 for Base Student Accident Insurance and \$410.35 for Catastrophic Accident Insurance for Interscholastic Athletic Activities for the 2021-2022 School Year as presented on April 19, 2021.

- i. Motion by: Beth Barnard
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 6 -0

12. \*Approve the Proposal for an Overnight Trip for the Varsity Softball team to compete for a State Title in Lansing June 18, 2021 through June 19, 2021.

- i. Motion by: Brian Byrnes
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 6-0

X. Announcements and Correspondence

XI. Board Comments

XII. Adjournment

- 1. Motion by: Brian Byrnes
- 2. Supported by: Jayson Robins

3. Time: 8:01

4. Vote: 6 -0