

**Holton Public Schools Board of Education**  
**January 10, 2022 – 7:00 PM**  
**District Services Building**  
**Minutes**

- I. Call to Order at 7:00 by Board President Amy Brookhouse
  1. Pledge of Allegiance
- II. Roll Call – all present
- III. Approval of Agenda
  1. Motion by: Ranae Erickson
  2. Supported by: Amber Cartwright
  3. Questions or discussion:
  4. Vote: 7 - 0
- IV. Special Presentations / Superintendent Reports –
  1. Pandemic Safety Protocols
- V. Welcome and Public Comments
  1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.
- VI. Consent Agenda Items (recommended to and supported by the Superintendent)
  1. Approval of the December 13, 2021 Regular Board Meeting Minutes and the December 15, 2021 Negotiation Committee Meeting Minutes.
    - i. Motion by: Amber Cartwright
    - ii. Supported by: Ranae Erickson
    - iii. Questions or discussion:
    - iv. Vote: 7 – 0

VII. Discussion Items:

1. Title IX Board Training
2. School Nurse
3. Letter of Agreement with HESPA
4. NEOLA Policy Updates – Second Reading
  - 0100 – Definitions
  - 0167.3 – Public Participation at Board Meetings
  - 2266 – Title IX Sexual Harassment Policy
  - 3120 – Employment of Professional Staff
  - 6114 – Cost Principles – Spending Federal Funds
  - 6152 – Student Fees, Fines, and Supplies
  - 8310 - Public Records
  - 8320 – Personnel Files
  - 8330 – Student Records
5. Hiring/Resignation of a Paraprofessional
6. Pandemic Safety Protocols

VIII. Supervisor Reports – None

IX. Action Items: (recommended to and supported by the Superintendent)

1. Approve the Letter of Agreement with HESPA regarding updated wage schedules for 2021-2022; 2022-2023; 2023-2024.
  - i. Motion by: Amber Cartwright
  - ii. Supported by: Ranae Erickson
  - iii. Questions or discussion:
  - iv. Vote: 7 - 0

2. Approve the Second Reading of NEOLA Policy Update to include the revisions to the following policies as presented.

- 0100 – Definitions

- 0167.3 – Public Participation at Board Meetings

- 2266 – Title IX Sexual Harassment Policy

- 3120 – Employment of Professional Staff

- 6114 – Cost Principles – Spending Federal Funds

- 6152 – Student Fees, Fines, and Supplies

- 8310 - Public Records

- 8320 – Personnel Files

- 8330 – Student Records

- i. Motion by: Jayson Robins
- ii. Supported by: Brian Byrnes
- iii. Questions or discussion:
- iv. Vote: 7 - 0

3. Approve the Recommendation to Hire Jenna Bultema as a Paraprofessional effective January 3, 2022 and acknowledge the Letter of Resignation from Jenna Bultema effective January 5, 2022.

- i. Motion by: Ranae Erickson
- ii. Supported by: Beth Barnard
- iii. Questions or discussion:
- iv. Vote: 7 - 0

#### X. Announcements and Correspondence

1. Board Recognition Month – Presentation to Board members on January 24<sup>th</sup>.
2. We would like to thank Chartwells, Kayleigh Macomber and the food service staff for a wonderful luncheon that they prepared for our staff that was held on Tuesday, December 14<sup>th</sup>.

#### XI. Board Comments

XII. Approve to enter into Closed Session regarding student #12000220.

1. Motion by: Brian Byrnes
2. Supported by: Amber Cartwright
3. Time: 7:35
4. Vote: 7 - 0

XIII. Approval to return to Open Session.

1. Motion by: Brian Byrnes
2. Supported by: Amber Cartwright
3. Time: 7:46
4. Vote: 7 – 0

XIV. Board Action on Student #12000220.

Approve to reinstate Student #12000220 to Holton High School beginning January 18, 2022 in accordance with an administrative transition plan.

1. Motion by: Brian Byrnes
2. Supported by: Amber Cartwright
3. Questions or discussion:
4. Vote: 7 - 0

XV. Approve to enter into Closed Session to discuss security planning within the District Emergency Operations Plan as permitted by section 8(K) of the Open Meetings Act.

1. Motion by: Brian Byrnes
2. Supported by: Amber Cartwright
3. Time: 7:47
4. Roll Call Vote: JV Y   BAB Y   RE Y   AB Y   AC Y   JR Y   BB Y

XVI. Approval to return to Open Session.

1. Motion by: Brian Byrnes
2. Supported by: Amber Cartwright
3. Time: 7:56
4. Vote: 7 – 0

XVII. Approve the District Emergency Operations Plan as presented.

1. Motion by: Amber Cartwright
2. Supported by: Ranae Erickson
3. Questions or discussion:
4. Vote: 7 - 0

XVIII. Adjournment

1. Motion by: Brian Byrnes
2. Supported by: Jayson Robins
3. Time: 7:58
4. Vote: 7 – 0