

**Organizational Meeting  
Holton Public Schools Board of Education  
January 8, 2024 – 5:15 PM  
District Services Building**

**Minutes**

- I. Call to Order at 5:15 by Board President Amy Brookhouse  
  
\*Pledge of Allegiance
- II. Roll Call - Jack Vanderboegh, Beth Barnard, Amy Brookhouse, Amber Cartwright, Brian Byrnes, and Sarah Hippler. Absent - Ranae Erickson
- III. Administering Oath of Office to elected Board Members - None
- IV. Welcome and Public Comments
  1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.
- V. Approval of Board of Education Organizations Matters (Agenda)
  - i. Motion by: Amber Cartwright
  - ii. Supported by: Beth Barnard
  - iii. Questions or discussion:
  - iv. Vote: 6 - 0 - 1 Absent
- VI. Election of Officers
  1. Nominations for Secretary of the Board - Brian Byrnes nominated Sarah Hippler
    - i. Motion by: Amber Cartwright
    - ii. Supported by: Brian Byrnes
    - iii. Questions or discussion:
    - iv. Vote: 6 - 0 - 1 Absent

2. Election of Secretary of the Board - Sarah Hippler
  - i. Motion by: Jack Vanderboegh
  - ii. Supported by: Amber Cartwright
  - iii. Questions or discussion:
  - iv. Vote: 6 - 0 - 1 Absent
3. Nominations for President of the Board - Brian Byrnes nominated Amy Brookhouse
  - i. Motion by: Brian Byrnes
  - ii. Supported by: Amber Cartwright
  - iii. Questions or discussion:
  - iv. Vote: 6 - 0 - 1 Absent
4. Election of President of the Board - Amy Brookhouse
  - i. Motion by: Jack Vanderboegh
  - ii. Supported by: Brian Byrnes
  - iii. Questions or discussion:
  - iv. Vote: 6 - 0 - 1 Absent
5. Nominations for Vice President of the Board - Brian Byrnes nominated Jack Vanderboegh
  - i. Motion by: Beth Barnard
  - ii. Supported by: Amber Cartwright
  - iii. Questions or discussion:
  - iv. Vote: 6 - 0 - 1 Absent

6. Election of Vice President of the Board - Jack Vanderboegh
    - i. Motion by: Beth Barnard
    - ii. Supported by: Brian Byrnes
    - iii. Questions or discussion:
    - iv. Vote: 6 - 0 - 1 Absent
  7. Nominations for Treasurer of the Board - Brian Byrnes nominated Amber Cartwright
    - i. Motion by: Brian Byrnes
    - ii. Supported by: Sarah Hippler
    - iii. Questions or discussion:
    - iv. Vote: 6 - 0 - 1 Absent
  8. Election of Treasurer of the Board - Amber Cartwright
    - i. Motion by: Brian Byrnes
    - ii. Supported by: Jack Vanderboegh
    - iii. Questions or discussion:
    - iv. Vote: 6 - 0 - 1 Absent
- VII. Establish Board Advisory Committees: (Vice President stands in for meetings)
1. Finance
    - i. Amber Cartwright
    - ii. Amy Brookhouse
    - iii. Beth Barnard

2. HEA Negotiations

- i. Amy Brookhouse
- ii. Sarah Hippler
- iii. Beth Barnard

3. HESPA Negotiations

- i. Amy Brookhouse
- ii. Ranae Erickson
- iii. Amber Cartwright

4. Policy

- i. Amy Brookhouse
- ii. Beth Barnard
- iii. Sarah Hippler
  - 1. Motion by: Amber Cartwright
  - 2. Supported by: Brian Byrnes
  - 3. Questions or discussion:
  - 4. Vote: 6 - 0 - 1 Absent

VIII. Approve the designation of Thrun Law Firm, P.C., 2900 West Road, Suite 400, East Lansing, MI for all professional legal services for the 2024 calendar year, and authorize the Superintendent to sign and execute the retainer agreement with Thrun Law Firm, P.C.

- i. Motion by: Brian Byrnes
- ii. Supported by: Amber Cartwright
- iii. Questions or discussion:
- iv. Vote: 6 - 0 - 1 Absent

- IX. Approve the designation of Brickley DeLong, 500 Terrace Plaza, Muskegon MI for all auditing services for the 2024 calendar year.
- i. Motion by: Amber Cartwright
  - ii. Supported by: Beth Barnard
  - iii. Questions or discussion:
  - iv. Vote: 6 - 0 - 1 Absent
- X. Approve the Superintendent's request, according to School Board Policy #5114 Foreign and Foreign-Exchange Students, to allow for the placement of more than five (5) students from a sponsoring agency to attend Holton Public Schools for the 2024-2025 school year.
- i. Motion by: Amber Cartwright
  - ii. Supported by: Brian Byrnes
  - iii. Questions or discussion:
  - iv. Vote: 6 - 0 - 1 Absent
- XI. Acknowledge that the Superintendent, as part of normal school business transactions, may contract with local businesses that are owned or profited by current school board members. The Superintendent will enter into these contracts in accordance with the law and board policy. Current board members that own or may profit from such school business transactions will disclose these transactions to the full board in accordance with law and board policy.
- i. Motion by: Amber Cartwright
  - ii. Supported by: Brian Byrnes
  - iii. Questions or discussion:
  - iv. Vote: 6 - 0 - 1 Absent

XII. Approve the Resolution for the Adoption of MASB's Board of Education Governance Standards.

1. Motion by: Amber Cartwright
2. Supported by: Jack Vanderboegh
3. Questions or discussion:
4. Vote: 6 - 0 - 1 Absent

XIII. Adjournment

1. Motion by: Brian Byrnes
2. Supported by: Amber Cartwright
3. Time: 5:28
4. Vote: 6 - 0 - 1 Absent