

**Holton Public Schools Board of Education**  
**October 25, 2021 – 7:00 PM**  
**District Services Building**  
**Minutes**

- I. Call to Order @7:00 by Board President Amy Brookhouse
  - 1. Pledge of Allegiance
- II. Roll Call – Amber Cartwright was absent
- III. Approval of Agenda
  - 1. Motion by: Beth Barnard
  - 2. Supported by: Ranae Erickson
  - 3. Vote: 6 – 0 – 1 Absent
- IV. Special Presentations / Superintendent Reports
  - 1. Presentation of the 2020-2021 audit by Paul Gilbert, Brickley Delong
  - 2. Presentation by Stacy Wright, Transportation Supervisor
  - 3. Strategic Plan Update
  - 4. Pandemic Safety Protocols
- V. Welcome and Public Comments
  - 1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.  
  

#1 Karen Palmer – Twin Lake  
#2 Lyn Sample – N/A
- VI. Consent Agenda Items (recommended to and supported by the Superintendent)
  - 1. Approval of the October 11, 2021 Regular Board Meeting Minutes.
  - 2. Financial Statement for September:

Cash in Bank as of 9/30/2021	
General Fund	\$712,608.55
General Fund Investment	\$709,514.14
Food Service Fund	\$116,118.12

Technology & Safety Millage Fund	\$0.00
School Activities	\$141,648.78
2009 Sinking Fund	\$1,359,999.98
2018 Debt Retirement	\$46,340.92
2015A Refunding	\$58,479.83
2015B Refunding	\$98,334.34
2018 Bond Capital Projects	\$24,724.78
Capital Projects Fund	\$307,704.54
Total Cash in Bank as of 09/30/2021	\$3,575,473.98

Bills payable in the following amounts:

Expenditures for September 2021	
General Fund	\$325,639.06
Food Service Fund	\$403,369.89
Activity Funds	\$8,783.74
Bond Projects	\$0.00
Technology & Safety Millage Fund	\$51,845.68
Debt Funds	\$0.00
Capital Projects	\$1,174.13
Total Expenditures	\$790,812.50

- i. Motion by: Ranae Erickson
- ii. Supported by: Brian Byrnes
- iii. Questions or discussion:
- iv. Vote: 6 – 0 – 1 Absent

VII. Discussion Items:

1. Drivers Education Information
2. September Financials
3. MS/HS Schedule "B" Activities
4. Mentoring Teachers
5. Committee Assignments, Planning Teams and Clubs
6. Course Offerings
  - \*Typo- Art Exploration & 2D Design – L0007 is .5 Credit/one term
7. October is Principal's Month – Certificate of Proclamation
8. Pandemic Safety Protocols

VIII. Supervisor Reports – Written Reports in Packets

IX. Action Items:

1. Approve the Course Offerings Guide, which includes the Holton Virtual Academy, for Holton Public Schools for the 2021-2022 school year as presented.
  - i. Motion by: Brian Byrnes
  - ii. Supported by: Jayson Robins
  - iii. Questions or discussion:
  - iv. Vote: 6 – 0 – 1 Absent
  
2. Approve the Middle School/High School Schedule “B” Assignments for the 2021-2022 school year as presented.
  - i. Motion by: Ranae Erickson
  - ii. Supported by: Brian Byrnes
  - iii. Questions or discussion:
  - iv. Vote: 6 – 0 – 1 Absent
  
3. Approve the 2021-2022 Mentoring Teachers as presented.
  - i. Motion by: Brian Byrnes
  - ii. Supported by: Jack Vanderboegh
  - iii. Questions or discussion:
  - iv. Vote: 6 – 0 – 1 Absent

4. Approve the Pandemic Safety Protocols for the 2021-2022 school year as presented. Indoor face coverings are highly recommended for staff and students. Indoor face coverings are required for all visitors during normal school hours. Face coverings are required for everyone on district provided transportation. The Back to School plan will be reviewed at each board meeting to consider adjusting the plan based on public health data and recommendations effective October 26, 2021. The Superintendent is authorized to modify the Pandemic Safety Protocols as necessary based on local health department guidance including requiring face coverings for all students, staff, and visitors.

i. Motion by: Beth Barnard

ii. Supported by: Jack Vanderboegh

iii. Questions or discussion:

iv. Vote: JV N BAB Y RE N AB N AC absent JR N BB N

5. Approve the Pandemic Safety Protocols for the 2021-2022 school year as presented. Indoor face coverings are required for all staff and visitors during normal school hours. Indoor face coverings are recommended for all students. Face coverings are required for everyone on district provided transportation. The Back to School plan will be reviewed at each board meeting to consider adjusting the plan based on public health data and recommendations effective October 26, 2021. The Superintendent is authorized to modify the Safety Protocols as necessary based on local health department guidance including requiring face coverings for all students, staff, and visitors.

i. Motion by: Jack Vanderboegh

ii. Supported by: Beth Barnard

iii. Questions or discussion:

iv. Vote: JV Y BAB N RE N AB N AC absent JR N BB N

6. Approve the Pandemic Safety Protocols for the 2021-2022 school year as presented. Indoor face coverings are required for all staff, students, and visitors during normal school hours. Face coverings are required for everyone on district provided transportation. The Back to School plan will be reviewed at each board meeting to consider adjusting the plan based on public health data and recommendations effective October 26, 2021. The Superintendent is authorized to modify the Safety Protocols as necessary based on local health department guidance including pausing requiring face coverings for all students, staff, and visitors. This action will also allow for student mask waivers to be signed by parents effective through the duration of the 2021-2022 school year, unless otherwise ordered by the local or state health department.

i. Motion by: Brian Byrnes

ii. Supported by: Jayson Robins

iii. Questions or discussion:

iv. JV N BAB N RE Y AB Y AC absent JR Y BB Y

X. Announcements and Correspondence

XI. Board Comments

XII. Adjournment

1. Motion by: Brian Byrnes

2. Supported by: Jayson Robins

3. Time: 8:09

4. Vote: 6 – 0 – 1 Absent