

Holton Public Schools Board of Education
December 9, 2024 – 6:00 PM
District Services Building
Minutes

- I. Call to Order at 6:00 by Board President Amy Brookhouse
 1. Pledge of Allegiance
- II. Roll Call - Jack Vanderboegh, Beth Barnard, Ranae Erickson, Amy Brookhouse, Amber Slater, Brian Byrnes and Sarah Hippler.
- III. Approval of Agenda
 1. Motion by: Beth Barnard
 2. Supported by: Ranae Erickson
 3. Questions or discussion:
 4. Vote: 7 - 0
- IV. Special Presentations / Superintendent Reports
 1. Presentation by Jim Lothschutz, Facilities Director
- V. Welcome and Public Comments
 1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.
- VI. Consent Agenda Items (recommended to and supported by the Superintendent)
 1. Approval of the November 25, 2024 Regular Board Meeting Minutes.
 2. Acknowledge the rescinded offer to Hire Karey Webb as the 2024-2025 Junior Varsity Boys Basketball Coach.
 3. Acknowledge the rescinded offer to Hire Tyrone Rowe as the 2024-2025 Varsity Boys Basketball Assistant Coach.

- i. Motion by: Amber Slater
- ii. Supported by: Brian Byrnes
- iii. Questions or discussion:
- iv. Vote: 7 - 0

VII. Discussion Items:

- 1. Set Organizational Meeting (January 13, 2025 at 5:15pm)
- 2. Board Member Recognition
- 3. Move Discussion Items to before Welcome and Public Comments
- 4. Hiring Coaches
- 5. Hiring Elementary Paraprofessionals
- 6. Hiring Substitute Teachers
- 7. Vol. 39, No. 1 NEOLA Policy Update - Second Reading
 - 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 - 5330.02 - Opioid Antagonists
 - 5340 - Student Accidents
 - 5500 - Student Conduct
 - 7540.09 - Artificial Intelligence ("AI")
 - 8321 - Criminal Justice Information Security (Non-Criminal Justice Agency)

Vol. 39, No.1 EDGAR/UGG Policy Update

- 1130 - Conflict of Interest
- 3110 - Conflict of Interest
- 4110 - Conflict of Interest
- 6110 - Grant Funds
- 6111 - Internal Controls
- 6112 - Cash Management of Grants
- 6114 - Cost Principles - Spending Federal Funds
- 6325 - Procurement - Federal Grants/Funds
- 6550 - Travel Payment & Reimbursement
- 7310 - Disposition of Surplus Property
- 7450 - Property Inventory

VIII. Supervisor Reports – None

IX. Action Items: (recommended to and supported by the Superintendent)

1. Approve the format change to future Board of Education Agendas, "Discussion Items" will be after "Special Presentations / Superintendent Reports" and before "Welcome and Public Comments" as discussed.
 - i. Motion by: Ranae Erickson
 - ii. Supported by: Brian Byrnes
 - iii. Questions or discussion:
 - iv. Vote: 7 - 0

2. Approve the Recommendation to Hire Dustin Wilson as the JV Boys Basketball Coach for the 2024-2025 Boys Basketball season.
 - i. Motion by: Ranae Erickson
 - ii. Supported by: Amber Slater
 - iii. Questions or discussion:
 - iv. Vote: 7 - 0

3. Approve the Recommendation to Hire Zachery Brown as the Varsity Boys Basketball Assistant Coach for the 2024-2025 Boys Basketball season pending the results of his background check.
 - i. Motion by: Brian Byrnes
 - ii. Supported by: Amber Slater
 - iii. Questions or discussion:
 - iv. Vote: 7 - 0

4. Approve the Recommendation to Hire Amy Pell as an Elementary Paraprofessional pending the results of her background check.
 - i. Motion by: Beth Barnard
 - ii. Supported by: Brian Byrnes
 - iii. Questions or discussion:
 - iv. Vote: 7 - 0

5. Approve the Recommendation to Hire Elise Cooper as an Elementary Paraprofessional pending the results of her background check.
 - i. Motion by: Ranae Erickson
 - ii. Supported by: Amber Slater
 - iii. Questions or discussion:
 - iv. Vote: 7 - 0

6. Approve the recommendation to hire Deb Straub as a Substitute Teacher at the District's Daily Substitute Wage Schedule effective December 9, 2024 for days worked only.
 - i. Motion by: Beth Barnard
 - ii. Supported by: Ranae Erickson
 - iii. Questions or discussion:
 - iv. Vote: 7 - 0

7. Approve the recommendation to hire Cammie Stanhope as a Substitute Teacher at the District's Daily Substitute Wage Schedule effective December 9, 2024 for days worked only
 - i. Motion by: Brian Byrnes
 - ii. Supported by: Beth Barnard
 - iii. Questions or discussion:
 - iv. Vote: 7 - 0

8. Approve the Second Reading of NEOLA Policy Update to include the revisions to the following policies as presented.

Vol. 39, No. 1 NEOLA Policy Update

3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities

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- i. Motion by: Brian Byrnes
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 6 - 1

X. Announcements and Correspondence

1. Staff Luncheon in the High School Library December 19th between 11:00 – 1:00

XI. Board Comments

XII. Adjournment

1. Motion by: Sarah Hippler
2. Supported by: Brian Byrnes
3. Time: 6:30
4. Vote: 7 - 0